AOTY GUIDELINES AND PROCESS

The Board reinstated formal guidelines and processes that are similar to those prior to 2003, updated to reflect the current needs of JWS and its members.

- An AOTY selection committee will be appointed by the Board and will be comprised of three members, one who
 is a current or recent past board member, one who is a previous AOTY, and one who is an active member at
 large; all who are members in good standing for at least five years and with knowledge of other active members.
 A chair will be identified.
- The selection committee will work together to review all of the eligible candidates and select the best qualified candidate to be honored as the Artist of the Year based on two key criteria. 1 artistic talent and a body of artwork that will provide a quality show for the honoree as demonstrated through entries and awards received in JWS juried shows; 2 service provided to JWS through leadership and/or active committee participation.
- Eligible candidates will be identified after each show and members who have won two or more awards in JWS juried shows will be invited by mail or email to fill out the AOTY information form. This information will be kept on file in a notebook by the VP of Shows and provided to the AOTY selection committee in September/October. This notebook should be updated periodically and will contain previous artists of the year.
- Eligible candidates may also self-nominate and submit the AOTY information form to the AOTY selection committee.
- The selected AOTY to be confirmed at the October/November board meeting. The president will notify the AOTY honoree prior to the announcement and gather any additional information need for the website, newsletter and the show program.
- The AOTY will be announced at the Fall Show opening reception or November meeting. Unless specifically authorized by the Board, only one AOTY will be selected each year.
- Honorees will be the guest artist at one of the monthly meetings the following year and will provide original paintings for a special AOTY show, usually concurrent with the Spring Show. Honorees will be presented with the once in a lifetime pin and plaque at the Show's opening reception.
- Depending on the sizes, approximately 10 AOTY paintings will be hung in a designated area of the show gallery
 and should conform to JWS show standards. Due to the size of the gallery, the longest side will be limited to 40
 inches.

JACKSONVILLE WATERCOLOR SOCIETY ARTIST OF THE YEAR INFORMATION FORM

- 1. Please describe your membership with the Jacksonville Watercolor Society (JWS) start year, number of years, etc.
- 2. Please describe your contributions to JWS ---offices have you held, committees chaired or served on, or other ways you have served JWS; list years if possible.
- 3. Please list the shows your watercolor paintings have been juried into, awards received and year if known. (Use additional paper if necessary)
- 4. Please describe your arts-related educational background formal and informal, favorite instructors, etc.

5.	Please list other art organizations to which you belong and any community involvement in arts related activities?		
6.	Please list any publications that may have published any of your watercolor work and dates.		
7.	Please list any private collections of your paintings.		
8.	Is there anything you would like to tell the AOTY selection committee? Please feel free to add any additional information, such as brochures, etc.		
9.	9. I have read the guidelines and process for the AOTY and agree to comply.		
Pri	nt Name	Signature	Date